

WORKSHOP POLICY

Payment Policy

Course fee, payable in advance prior to term commencement, are non-refundable and non-transferable. "Late payment" interest at 1% p.m. will apply. We assume your enrolments will continue on a bi-monthly term basis (except for the summer months of July and August). Please do give us no less than 14 days' notice, prior to start of a new term, of your intention of programme withdrawal.

Regular Term Programme Makeup Policy

Core Art / Explorer's Art / Ready-Set-Draw / Sketchbook Studies & Painting / Tactile Textile / Mentor Studio

Makeup classes can be arranged for absences due to sickness and/or travels overseas. Makeup classes will ONLY be offered when notice for sickness is given to our office (tel 2580.5028) on the day of absence and before your scheduled class time; or in the case of travel, notice be given prior to your travel. Makeup sessions, to a maximum of TWO in the course of the bi-monthly term, should be taken within the term and not be rolled over into the subsequent term. Kindly allow for ample notice for class rescheduling.

Speak Aloud

In view of the workshop nature, no makeup class will be offered due to sickness and/or travels overseas. As such, you are given the option to email-notify Colour My World Admin, at the term beginning, if you anticipate any workshop cancellation due to planned holiday travels. You may cancel up to a maximum of TWO classes during any full term, with prior notice to us.

For Intro2Drama / Music & Lyrics

In view of the workshop nature, no makeup class will be offered due to sickness and/or travels overseas.

Holiday Workshop Policy

Please bring a drink and snack for a daily 15-min break for art & drama camps.

NB – Please notify us in advance if your child is allergic to any food/materials. Kindly specify items.

Cancellation: We do not give cash refund for workshops already paid for. We accept written notice of your cancellation no less than 7 days before workshop commencement, and will credit full amount to your account for later use (up to 2 months). Kindly understand these are confirmed enrolments and you are liable for full payments in the event of no-show or last-minute cancellation on your part.

COVID: We have put in place anti-epidemic preventive measures at the studio. Workshops may however be cancelled by us for safety reasons. We will credit full amount to your account for later use (up to 6 months).

Photographs/Video: Please refrain from photographing/videotaping workshops on Colour My World premises. We reserve the right to use photographs, videos and/or sound recordings of our workshop participants and their artwork, performances and classes, for curriculum design and/or promotional purposes, unless otherwise informed by you in writing.